

Agenda Point	LOW	Action Taken Report
• Statutory Compliances		
.1. Applications and Approvals		
.1.A. Govt. of Maharashtra	GR for new courses received	Received
.1.B. University of Mumbai	University approval for new courses received	Received
• College		
• Continuation of Affiliation	<ul style="list-style-type: none"> To be done in August 2021 Need to decide whether to continue with PTMC affiliation or not. 	Done for 20-21
• New Courses	<ul style="list-style-type: none"> GR JD's Approval University approval 	Received
• Faculty		
• Approvals	Approval process is due for ----- teachers	Done. Process will be completed by May end
.1.B. AICTE	NA	NA
.1.C. FRA	NA	NA
.2. Action plan for Specific Conditions by Statutory bodies		
.2.A. CDC	<ul style="list-style-type: none"> To be planned in July/August 2021 New members to be suggested considering introduction of new courses. 	In Progress
.2.B. IQAC	<ul style="list-style-type: none"> Submission of AQAR 20-21 is due by August end 	AQAR 20-21 submission is almost do
.2.C. LIC	<ul style="list-style-type: none"> LIC visit for new courses was done. Once the courses begin, LIC is expected. 	LIC for PTMC closure is done. Report is favourable to VSIT
.1.A. ISPC		
.1.B. DSPC		
.2. Planning of Statutory Meetings		
.2.A. Activity Calendar (with updated Master Sheet)	Will be prepared by 17 th July 2021	Uploaded on website
.2.B. LMC / CDC		
.2.C. AAC		
.2.D. IQAC		
.2.E. Other Statutory Committees		
• Mahila Takrar Nivaran Samiti / WDC	<ul style="list-style-type: none"> File to be made ready for current year Activity plan is getting ready 	Required files are ready, with MoMs and program details, etc
• Grievance Cell Committee	<ul style="list-style-type: none"> Files to be prepared 	Required files need to be prepared with MoMs and program details, etc
• SC/ST Committee	<ul style="list-style-type: none"> Will be set up based on the guidance for VP and VIT 	Formed
• Anti- Ragging Committee	<ul style="list-style-type: none"> We will prepare the file for last year and current year 	Required files are prepared
• Admissions		
.1. Marketing and Sales		
.1.A. Marketing Plan		
• Print	<ul style="list-style-type: none"> Print ad may be prepared for the new courses 	Planning is in progress



A. Z. Kulkarni
Principal
Vidyalkar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

Agenda Point	LOW	Action Taken Report
• Events	• Planning of IT/CMA workshops on various current topics.	Planning in progress
.1.A. Collaterals	No	
.1.B. Orientation	Will be planned once admission process begins	
.1.C. University of Mumbai	All required documentation and portal updation done for the last academic year	Done for 2021-22
• Enrolment (UG/PG)	Done for the last academic year	Done for 2021-22
.2. Returning Certificates	From the next week, Examination cell is going to call about 25 students per day, course-wise	In progress
.2.A. Cancellation	File is maintained as per the format obtained from VIT	Process will begin for the current academic year
.2.B. Graduation	No graduation or degree distribution ceremony was done.	No graduation or degree Distribution was done for the batch of 2019-20 and 20-21.
• Academics		
.1. Subject Allocation Report	Subject allocated to all full time Faculty	Work distribution will begin by first week of May.
.2. Meetings Report		
.2.A. Cluster		
.2.B. DAB	Dept Staff Meeting with Principal, VP & CAO	Meetings are scheduled and MoMs are maintained
.2.C. D1		
.2.D. D2		
.3. Induction Report		
.4. Academic Monitoring Report		Done for the current year
.4.A. Students (Attendance and Performance)	<p>Sci: Introduced Continuous Evaluation Marking Scheme for IA and Practical Component to improve the attendance in the last semester. Positive Improvement in attendance. So we are following this semester</p> <p>CMA: We have introduced CEPR (Continuous Evaluation Progress Report) to improve the attendance in the last semester. Good positive improvement in some dept attendance. So, we are following the same now also with some changes in CEPR. Attendance is monitored monthly</p>	
.5. Review Report and Plan for Action to be Taken	• Reviews for the last semester done and suggestions conveyed	Current semester review will be scheduled in the month of June
.1. Value Added Courses	Track Wise VACs conducted	
• Remedial Tutorials		
.1. Time table for Tutorials	No remedial due to 100% result	
.2. Tutorial Sheets Readiness Report		
.2.A. Students (Attendance and Performance)		NA
• Exam		
.1. Report of IA	All files are getting ready	
.2. Report of CAP		



(Signature)
Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

Agenda Point	LOW	Action Taken Report
.3. Result Analysis	<ul style="list-style-type: none"> Printouts to be taken and files to be prepared. Gazettes are to be printed 	Done for all courses. Soft copies are ready
.4. Scholar's Day Celebration Report	Not done	
.5. Report of Payments to University		
• Projects		
.1. Report on the Themes		
.1.A. Based on Technology/ Platform (android etc..)		In Progress
.1.B. Based on Nature of Project		In Progress
.2. Quality Audit Report (A-B-C Analysis)		Done
.3. TantraVihar Report	Organised for IT department Planned for CMA on 16 th April.	Organised for IT department Planned for CMA on 16 th April
• Lab		
.1. Lab Readiness Report	To be prepared for each lab	Done
.1.A. Status of Lab Manuals	To be prepared for each subject	Done
.1.B. Status of Charts / Videos in Lab	Deputing students to prepare charts, videos for respective labs	In progress
.1.C. Updation of Dead Stock Register		Report is ready
.1.D. Report on Utilization of Equipment		Report is ready
.2. Training Calendar	Training sessions to be organised in Pedagogy Domain knowledge Behavioural aspects	In progress
.2.A. For Faculty (e.g. for Cadence etc)	Not done	Not done
.2.B. For Lab Staff	Not done	
.3. Tie ups and MOUs (with Industry / Outside World etc..)	Tie up/MoU with Shivaji University is in progress Tie up/MoU with Sage Group – Institute of Biological Science is in progress	Tie up/MoU with Shivaji University is in progress Tie up/MoU with Sage Group – Institute of Biological Science is in progress
• R&D		
.1. Conferences	<ul style="list-style-type: none"> VCMT 2022 VSearch 2022 	Activities conducted Reports are ready
.2. Research Proposals to University etc..		Not done
• Library		Many online activities were conducted like becoming a member of NDIL, competition, online services to student
.1. Placements		
.1.A. Statistics		



Dalce
Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

Agenda Point	LOW	Action Taken Report
<ul style="list-style-type: none"> Registrations 		<p>Total of 508 students responded to the career survey option stating they "Want Job"</p> <p>A total of 49 companies came for placements.</p> <p>For these 49 companies students registered for placements: 1357</p> <p>Clarification: The number 1357, is the total number registrations by students for all the available opportunities. Ideally all students who opted for placements (and not placed yet) should apply for all the opportunities they are eligible for, however that has not been the case.</p>
<ul style="list-style-type: none"> Placements (Classify Companies : A,B,C) 		<p>Total placement offers: 19</p> <p>ICICI Prudential: 1</p> <p>Infosys: 1</p> <p>Jio Tech Scholars: 3</p> <p>Reliance Retail: 2</p> <p>Square Yards: 1</p> <p>TechChef: 1</p> <p>Wipro - WILP: 10</p> <p>Due to the Virtual nature of the placement process, companies are not providing updates to placement cell. Instead offers are shared directly with the students. We expect higher number of offers in Infosys, LTI, TCS, which have not yet been notified to us.</p>
<ul style="list-style-type: none"> New Companies to be Targeted 		<p>We had Ernst and Young come for internship opportunity. However our students were not selected.</p> <p>On placement front we had some big names - Concentrix, Ascendeum, C H Robinson, CronJ Technologies etc. coming for placements. Our students were not selected at Concentrix and CronJ. Process Ascendeum and CH Robinson is on going.</p>
<p>.1.B. Training Calendar (Year Wise)</p>	<p>'- Five days, two hours per day program conducted for all final year students split into 5 batches.</p> <p>- Mock Aptitude tests given to students from our home grown Moodle system</p> <p>- NISM certification training and certification done for TY students</p> <p>141 students registered for this training, 57 were certified, 21 failed and 63 did not attend/complete the training</p>	<p>Planning in progress for the current batch</p>
<p>.1.C. Report on Feedback from Employers</p>	<p>Finding ways to get feedback from the employers</p>	<p>We do not have specific feedback from companies and have not sought feedback so far.</p>
<p>.2. Internships</p>	<p>A total of 22 companies came for internships. For these 22 companies students registered for internships: 891</p>	<p>Search for internship opportunities is still on</p>
<p>.2.A. Statistics</p>		



Dalal
Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

Agenda Point	LOW	Action Taken Report
<ul style="list-style-type: none"> Registrations Internships (Classify Companies : A,B,C) 	Total internship offers (across all years) 181 Break up across years: FY:0 SY:98 TY:83 P1:0 P2:0 BSE: 59 Invent: 37 LTI: 2 Peacock Solar: 9 Prspctv: 4 Reliance Securities: 18 Times of India: 29 TRIEL: 22 Vibyor: 1	
<ul style="list-style-type: none"> New Companies to be Targeted 		Nothing specific was tried for internships
.2.B. Report on Feedback from Employers		
<ul style="list-style-type: none"> HR 		
.1. Statistics and Vacancy Position (Dept. wise)		Organogram is prepared and updated
.1.A. Teaching		
.1.B. Non-Teaching		
.2. Exception Report (Absenteeism / High maintenance etc..)	NO	
.3. Training Calendar	<ul style="list-style-type: none"> Planning is in progress for current year 	
.3.A. Domain Knowledge		Not done
.3.B. Pedagogy		Two FDPs done
.3.C. Behavioural		Not done
13.4 Appraisal	Not yet done.	
<ul style="list-style-type: none"> Corporate Communications 		
.1. Presence on Digital Space		
.1.A. Web Site		
.1.B. Facebook		
.1.C. Twitter, Instagram, Linked in		
.1.D. AGS (incl V – Show)	Details of major events to be displayed on the AGS.	One AGS system in X-block – not working Y-Block system is working
.1.E. Other Posters / Flexes in Campus	.	
.1.F. Training Calendar		Very few as of now
<ul style="list-style-type: none"> Sessions on Current Topics Use of Social Media in Education 	Session for faculty members on “The Educator’s Guide to Social Media”	
<ul style="list-style-type: none"> Newsletter 		
.1. Publications		
.1.A. List of all Publications with the Frequency of Printing	<ul style="list-style-type: none"> VCMT- publication with ISSN was done. Vijanan – students’ research paper magazine is ready in soft copy. 	Pending Publications Alumni Directory Annual Reports

Rajesh

Agenda Point	LOW	Action Taken Report
	<ul style="list-style-type: none"> Newsletter is published as per the calendar and is available on the website. Handbooks of major events are ready in softcopy 	Vihan
.1.B. Report on Mailing our Publications to our Stake holders (relevant)	Not done	
• IQAC (incl. NBA / NAAC / SOPs)		
.1. Action Plan base on IQAC Recommendations	<ul style="list-style-type: none"> Committee activities and all other major activities are planned as per the IQAC suggestions 	
.1. Calendar for		
.1.A. Mock NBA	NA	
.1.B. Mock NAAC	Not planned	
.2. SOPs		
.2.A. List of SOPs		
.2.B. Audit Report (Quarterly)		
• Committee Activities		
.1. Calendar	Committees are announced in the first week of July Committee activity calendar is being prepared	
.2. Major Activities planned for next Month		
• Accounts		
.1. Status of Arrears (Dept. wise - Year wise)		Final list of arrears is prepared and we are working on collection.
.2. Statistics related to Social Welfare	<ul style="list-style-type: none"> File is getting ready for the current year. Portal is still open for form filling 	Data is getting ready as the last date for applications is extended



Racell
Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E).
Mumbai-400 037.